LOS ANGELES UNIFIED SCHOOL DISTRICT JOHN H. FRANCIS POLYTECHNIC HIGH SCHOOL 12431 ROSCOE BOULEVARD, SUN VALLEY, CA 91352 PHONE: (818) 394-3600 FAX: (818) 771-0452 www.PolyHigh.org A Pilot School Michelle King Superintendent of Schools

Byron Maltez LD Superintendent Northeast

Ari Bennett Principal

CLASS OF 2016 STUDENTS & PARENTS

As we approach the graduation date for the Class of 2016, we encourage you to review your eligibility to earn a high school diploma and participate in the graduation ceremony. Below you will find a list of requirements and where to go to verify completion.

Graduation Requirements: (See your child's counselor if you have any questions.)

- Are on track to meet the minimum of 210 credits (you should have received a "senior check")
- Are on track to pass all required classes (A-G, LAUSD & state requirements)
- Identify a Career Pathway
- Are in the process of completing or have already completed a Service Learning Project

Attendance: (You may check your child's absences at the Attendance Office.)

• Met the senior attendance requirement (less than 16 full days and less than 16 absences in any one period)

Senior Clearance: (You may check with the SLC Center.)

- Submitted the Class of 2015 Senior Contract
- Cleared all debts (including library, textbooks, uniforms, band equipment, etc.)
- Maintained good behavior per Poly's Student Standards, including carrying your Poly ID

Graduation Participation: (You may check with the Student Store.)

• Purchase senior package or request cap, gown, and tassel loaner. Requests for loaner must be made by February 11, 2016.

Disregarding these matters may cause the delay or non-issuance of your diploma. Be responsible and ensure all the requirements are met.

| Senior Breakfast/ Fashion Show/ Hypnotist Show | March 18, 2016 |
|--|----------------|
| Senior Panorama Picture | April 19, 2016 |
| Prom @ California Science Center* | May 21, 2016 |
| Grad Nite @ Magic Mountain* | May 26, 2016 |
| Cap & Gown Distribution | June 7-8, 2016 |
| Graduation Rehearsal @5:00am | June 10, 2016 |
| Graduation (Each student will receive 4 tickets) | June 10, 2016 |

SPRING SENIOR EVENTS

*Application packets for senior events are available in the SLC Center one month prior to the date of the event. The application must be submitted in the SLC Center for approval before purchasing tickets at the Student Store.